



Campbell County Christian Learning Center Application for Teacher/Program Director Position

Located at 140 Claiborne Lane, Jacksboro, TN 37757
Mailing Address: P.O. Box 256, LaFollette, TN 37766
423-377-5696
www.campbellcountyclc.org

Thank you for your interest in working with the Released Time Bible Education program in Campbell County. This application is for all who wish to work directly with the students in our program. No application will be considered until the application form is fully completed. Campbell County Christian Learning Center maintains high standards as representatives of our Lord and Savior.

DIRECTIONS:

1. Fill in ALL requested information in black ink.
2. All forms need to be filled out completely.
3. All forms not completed will be returned for more information.
4. Call the Executive Director if you have questions: 423-377-5696.
5. **Mail completed application and your resume to CLC Personnel Committee, P.O. Box 256, LaFollette, TN 37766. Letters of reference (1 pastoral, 2 professional) may be mailed along with your application or separately by your references.**

The Executive Director or chairperson of the personnel committee will contact you when all forms are received.

CONTENTS:

1. STATEMENT OF FAITH

If you do not agree with our Statement of Faith stop here and contact the Executive Director.

2. STANDARDS OF CHRISTIAN CONDUCT

If you do not agree to abide by our Standards of Christian Conduct, stop here and contact the Executive Director.

3. APPLICATION FOR TEACHER/PROGRAM DIRECTOR POSITION

4. CONFIDENTIAL INFORMATION FORM

5. RESPONSIBILITIES (I-III)

Please keep the Statement of Faith and the Released Time Policies for your records. The policies can be discussed as part of the interview process. Feel free to make copies of the documents you are providing. Thank you for your interest in becoming part of this wonderful ministry in bringing hope to public school students—many of whom come from unchurched families.



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Campbell County CLC Statement of Faith

As adopted by the CLC Board of Directors.

The Campbell County Christian Learning Center is not affiliated with any denomination and is supported by local churches of various denominations and theological traditions. However, we are an evangelical Christian ministry. The “Evangel” is the “Gospel of Jesus Christ” and to be “Evangelical” means we tell others about it. With this understanding, we affirm the following:

1. The Bible, composed of the Old and New Testaments, is the inspired Word of God without error in the original manuscripts.
2. God is the only true living God, existing eternally as three persons, Father, Son and Holy Spirit. These three are one God, having the same divine attributes.
3. Man, originally created in the image of God, fell through sin into spiritual death. This death has been transmitted to the entire human race, with Jesus as the only exception.
4. Jesus Christ, the only begotten Son of God, came into the world to redeem it from sin. Virgin born and sinless, He died on the cross to take away the penalty of our sin, after which He arose from the dead and ascended into heaven. He will return to judge the living and the dead. All men are lost until saved by faith in the finished work on the cross of the Lord Jesus Christ.
5. We also affirm the Apostle’s Creed and the Manhattan Declaration.



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Standards of Christian Conduct

(For all Released Time volunteers, staff, and employees)

Recognizing that the Biblical doctrines and beliefs summarized in this program's Statement of Faith compel certain personal standards of Christian living and conduct, and recognizing that those who would be Christian teachers are held to an even higher standard (James 3:1), I agree, with God's help, to abide by the following Standards of Christian Conduct during my involvement with this Released Time program (*see generally* 1 Timothy 3:8-13 and Acts 6:3):

- I will regularly attend and participate in worship services at my home church or fellowship;
- I will strive to be blameless, having a good reputation, reverent, and not given to slander.
- I will strive to be trustworthy, honest, and characterized by integrity.
- I will be disciplined and not be given over to worldly temptations including, but not limited to, various forms of addiction or alcoholism.
- I will be generous and of a charitable nature with my time, money, and other resources.
- I will strive to be discerning and mature in the faith and, to that end, will strive to increase in my own knowledge and understanding of the Scriptures.

Furthermore, recognizing that marriage is created, defined, and sanctioned by God as the union of one biological man and one biological woman in a single, exclusive, covenantal union, and recognizing that God intends sexual intimacy to occur only between a man and woman joined in such a marriage, I agree to abstain from any form of sexual immorality including adultery, fornication, homosexual conduct, bisexual conduct, bestiality, incest, any use of pornography, any attempt to change one's sex, or otherwise acting upon disagreement with one's biological sex, all of which are sinful and offensive to God.

I further acknowledge that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Christ Jesus. We believe every person must be afforded compassion, love, kindness, respect, and dignity. Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of the church. (Genesis 1:27-28; Genesis 2:18-25; Exodus 20:14; Matthew 19:3-12; Romans 1:26-27; 1 Corinthians 6:9-20; Ephesians 5:22-33; Hebrews 13:4.)

Believing that lawsuits or threats of lawsuits between Christian believers and ministries are a matter of grave concern and are contrary to Biblical doctrine and church teaching (1 Corinthians 6:1-7), I agree to submit any dispute between myself and this Released Time program and its affiliated individuals and entities arising from or otherwise related to my involvement and participation in this program are subject to mediation before a mutually agreed-upon mediator or, if none can be agreed upon, one selected by Peace Maker Ministries. The mediation will be governed by the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation ("ICC Rules"),¹ which we agree to follow unless an alternative form of mediation is stipulated by the parties. In particular, subject to the more detailed provisions of the ICC Rules, the mediator(s) will attempt to assist us in reaching a voluntary settlement of this dispute through mediation. The confidentiality of the mediation process will be protected and these matters will not be discussed with people who do not have a necessary interest in them. If a settlement can be agreed upon, the conciliators may, at their discretion, issue an advisory opinion. Neither the opinion nor any communications exchanged in the mediation process will be admissible for any purpose in any subsequent legal proceeding.

The foregoing Standards of Christian Conduct and the Statement of Faith do not exhaust the extent of our faith. The Bible itself is the sole and final source of all that we believe. For purposes of doctrine, practice, policy, and discipline, the program director, as advised by the program Board, is the local program's final interpretive authority on the Bible's meaning and application.

¹ <http://www.iccpeace.com/Rules/index.html>.



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APPLICATION FOR TEACHER/PROGRAM DIRECTOR POSITION

NAME _____ DATE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____

OCCUPATION: _____ Retired Student Other _____

CHURCH AFFILIATION: _____

CHURCH ADDRESS: _____

Check those you attended as a child: Sunday School Vacation Bible School
 Released Time If yes, where? _____

If you currently work with children or youth in your church, what is your responsibility?

Describe your Bible training (e.g., college courses, training at church or in Christian ministries such as Child Evangelism Fellowship).



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List experiences working with students:

Do you speak any languages other than English? Yes No

If yes, what languages: _____

Do you agree with the Statement of Faith for CLC? Yes No

Write 2 or 3 sentences for each of the following questions.

How and when did you become a Christian?

Why do you want to teach in a Released Time Bible Education program?

Briefly describe your present walk with the Lord.



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CONFIDENTIAL INFORMATION

THIS INFORMATION IS FOR OFFICE USE ONLY AND WILL BE KEPT IN THE STRICTEST CONFIDENCE

Social Security #: _____ Driver's License #: _____

Date of Birth: _____

Can you perform the duties of the job for which you have applied, with or without accommodation? Yes No

REFERENCES:

Please list one pastoral reference and two professional references. They need to be people who have known you for several years and can attest to your ability to relate to children or youth. They may not be related to you. **One pastoral letter of reference and two professional letters of reference are required and may be mailed along with your application or separately.**

PASTORAL REFERENCE _____

ADDRESS _____ PHONE _____

PROFESSIONAL REFERENCE #1 _____

REFERENCE'S RELATIONSHIP TO APPLICANT _____

ADDRESS _____ PHONE _____

PROFESSIONAL REFERENCE #2 _____

REFERENCE'S RELATIONSHIP TO APPLICANT _____

ADDRESS _____ PHONE _____

LEGAL ISSUES

Yes No Have you been convicted of any offense other than minor violations?

Yes No Have you ever been convicted of child abuse?

Yes No Have you ever been registered as a sex offender?

If yes to any of the above, please explain. _____



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RESPONSIBILITY: PART I – Child Abuse

Child abuse is as old as the history of mankind. It has many ugly forms and is a problem of severe magnitude and shocking implications. The spiritual atmosphere that Released Time Bible Education programs attempt to provide may be one of the best deterrents possible. When, however, an instance of child abuse is suspected or reported, our leadership must do everything it can to help those in need as quickly as possible, along with the best spiritual and professional guidelines.

I acknowledge my responsibility to be careful & conscientious in reporting any suspicions of child abuse to my Released Time director.

APPLICANT'S SIGNATURE _____ Date _____

RESPONSIBILITY: PART II – Child Protection

Have you ever been dismissed from rendering service to children or youth for reasons other than the expiration of the normal term of such service? Yes No

If yes, please state the name of the institution involved, its location, the name of the supervisor, and the time and nature of the circumstances under which you were dismissed. _____

RESPONSIBILITIES: PART III

1. I have read and fully understand all questions requested in this application.
2. I certify that all answers given by me are true, accurate and complete.
3. I understand that completion and/or execution of the application does not insure me a position, nor does it obligate me or the organization in any way.
4. I fully understand that the omission and/or misrepresentation of facts requested by Released Time may be cause for immediate dismissal without prior notice.
5. I authorize the organization to request and obtain information concerning my previous employment and contact the personal references listed herein and understand that, if other reference checks are to be made, my permission will be requested before additional people are contacted.
6. I further authorize the RTBE director to request personal clearance from Homeland Security and to contact the Department of State Police Central Records Division of this state, to conduct a criminal history file check by name and identifiers, to determine the existence of any arrest resulting in conviction and to furnish a response to the RTBE Director. If I have not been a resident of this state for five years, I authorize a federal security check in place of a state criminal file check.
7. If accepted for service, I agree to abide by all the rules and regulations of the Released Time Bible Education program.

I have read, understand, and agree to the above.

APPLICANT'S SIGNATURE _____ DATE _____

DIRECTOR'S SIGNATURE _____ DATE _____